

Ceredigion County Council Ethics and Standards Committee Meeting Actions Log 2022-2023*

The purpose of this Actions Log is to monitor Actions agreed by the Ethics and Standards Committee at their Meetings e.g. where the Ethics and Standards have requested a future Report to be presented to them, or information sought at a future Meeting.

For further information regarding the Actions Log please contact the Standards Officer.

Last updated: 18 January 2023

*Municipal Year

Actions marked green and Completed ('Y') shall be removed from the subsequent Actions Log

Acronyms:

AW – Audit Wales

CE: Chief Executive

CLO – Corporate Lead Officer

FWP – Forward Work Programme

SO – Standards Officer

MO – Monitoring Officer

CM – Corporate Manager

ESC – Ethics and Standards
Committee

OVW – One Voice Wales

L&G – Legal & Governance

N/A – Not Applicable

TBC – To Be Confirmed

No.	ESC Meeting Date	Item	Noted/ Comments	Action	Officer(s) responsible for Action	Progress Update	To next be Reported	Completed ? Y/N
1.	25.5.22	Annual Report from the Chair of the Ethics and Standards Committee 2021/22	Report approved	Present to Council 20.10.22	DJ, SO		n/a	Y
2.	25.5.22	Succession planning-lay member	<p>AGREED to recommend to Council to approve:</p> <p>(i) the role description, person specification and criteria (as set out in Appendix)</p> <p>(ii) Membership of the Selection Panel as follows:</p> <ul style="list-style-type: none"> • Chair of the Council(in 	<p>Present to Council 20.10.22</p> <p>Nominate and contact Independent/ Lay Panel member</p> <p>Contact OVW</p> <p>Shortlisting/ interview dates</p>	<p>LE, SO</p> <p>EP, LE</p> <p>LE</p> <p>LE</p>	<p>Prof John Williams agreed</p>	<p>Interviews held 12/1</p> <p>Successful candidate accepted</p>	Y

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			<p>absence Vice Chair);</p> <ul style="list-style-type: none"> •Independent/Lay Panel member (nominated by the Monitoring Officer) • Chair and Vice Chair of the Ethics and Standards Committee (or other independent members nominated by the Monitoring Officer as necessary) • Town and Community Council representative nominated by 					

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			<p>One Voice Wales; and</p> <p>(iii) change the title of job description to role description in the Appendix</p>					
3	25.5.22	Training	<p>Monitoring Officer would request a copy of Town and Community Councils Training Programme in order to ascertain if the Code of Conduct training had been provided. It was noted that the Standing Orders and the Local Resolution</p>	MO to contact OVW	MO	<p>OVW monthly training programme provided to MO</p> <p>LE written to all Town/Community Councils asking for copy of their Training Plans by 2/1/23</p>	25/1/23	

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			<p>Process had previously been requested.</p> <p>It was noted that as all County Councillors attend Town and Community Councils to promote the training available.</p>		GWE CR			
4	25.5.22	FWP	Meeting to be arranged for Sept/Oct	Arranged for 13/10	SO			Y
5	13.10.2 2	Self-evaluation	That the Chair and Vice Chair together with Officers would be considering the Committee's Self - evaluation as	LE met with Chair & Vice Chair	LE	Proposed questionnaire drafted	25.1.23	

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			the guidance had not yet been received					
6	13.10.22	The Public Services Ombudsman Code of Conduct Findings	circulated to the Clerks of the Town and Community Councils for information.	Email sent	DJ			Y
7	13.10.22	Update on Code of Conduct matters	It was AGREED to note the content of the report for information subject to the committee being informed in future reports of any trends that had increased/decreased.				Completed. Trend decrease or increase now incorporated in MO quarterly reports	Y
8	13.10.22	Ombudsman Annual Letter 2021/22	AGREED to note	A request would be made by the Monitoring Officer for the Ombudsman	MO	Ombudsman confirmed they'd try to implement this change in		Y

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				to add an additional column where a case had been referred but not been investigated.		their next annual letter.		